

FY 2021 Guide for RENEWAL Project Applicants
Supplemental Application for Scoring
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Deadline Dates:

- HUD Project Application 1st Submission deadline into eSNAPS – October 20
- Supplemental Montana CoC application information due – October 20
 Email to bobbuzzas@gmail.com
- HUD Project Application Final Submission deadline into eSNAPS – November 3

Sources of Scoring Criteria Information:

Project applications will be scored on information from the following sources and as provided in the table below:

1. Your project application submitted into eSNAPS.
2. Your most recently submitted APR.
3. Other narratives or information provided in this Supplemental Application.

Renewal Project Scoring Criteria			
	<u>Criteria</u>	<u>APPLICANT PROVIDES</u>	<u>SOURCE</u>
PERFORMANCE MEASURES			
1	Time from Entry to Move-in – RRH ONLY	Data comes from most recently completed APR	APR 22.c
2	% of Persons moved to Permanent Housing – RRH ONLY	Data comes from most recently completed APR	APR Q 23a&b
3	% Persons remaining in or moving to Permanent Housing - PSH ONLY	Data comes from most recently completed APR	APR Q 5a.8 + 23a&b
4	% of adults with increased earned income at last assessment or at exit	Data comes from most recently completed APR and points will be assigned but NOT SCORED.	APR 19a.3
5	% adults with increased other (non-employment) income at last assessment or at exit	Data comes from most recently completed APR	APR 19a.3
SERVE HIGH NEEDS POPULATIONS			
6	Number high barrier persons served	Applicant completes Table (below)	Data can come from HMIS, CES assessments or client files.
DATA QUALITY			
7	Data Quality	Scoring is the # of 15 Data Quality items with 5% or less error rates.	APR Q 6 a,b&c.
COMPARABLE DATA BASE (DV Projects Only)			
8	Improved Safety for DV clients and documentation.	How did you improve safety of clients and how was data or other information used to document improved safety?	Narrative to Supplemental Question #Q8, below.
COST EFFECTIVENESS			
9	Project is cost effective in comparison to other same-program projects	Data comes from most recently completed APR and HUD Utilization Report. If operating period ended in past 3 months (May-July), total # served will be	APR Q5a.1 and HUD Utilization report or

		drawn from HMIS but agency will need to provide budget amount spent.	agency provided bdgt spent
LOCAL COORDINATION & ENGAGEMENT			
10	.Identify which activities your community has address and describe each in 100 words or less 9b. Using table, identify local participants	Local CoC and project applicants may need to collaborate to produce the narrative and complete the list.	Table and Narrative
11	Local CoC Participants List	Using table provided, identify local participants in your local CoC	Table
12	Needs and Gaps Analysis/Project Prioritization	Identify what gap(s) in your local Needs & Gaps Assessment your project fills and how this project reflects your local CoC Needs& Gaps Assessment	Narrative

#6. SERVING HIGH NEEDS POPULATIONS

Using the sample table below, complete a table for your own agency indicating which severe need(s) were identified for each client during your most current, completed operating year (same as most recent APR). The score is calculated by indicating a 1 for each need, adding the number of needs in the total column and dividing by the total number of all clients served for an average. **DO NOT** use names in the client column. Sources of data can be HMIS, client files or CES assessments. The categories are:

- L/N: Low or no income (low income is 30% or < of AMI)
- > 1 Disab.: More than 1 disability
- DV: Escaping violence or history of victimization
- Crim.: Criminal History (with exceptions for state mandates)
- CH: Chronically Homeless

	L/N Inc	> 1 Disab	DV	CRIM	CH	TOTAL
Client 1	1	0	0	1	1	3
Client 2	1	1	0	0	0	2
Client 3	1	1	0	1	1	4
Client 4	1	0	0	1	0	2
Client 5	0	0	0	0	0	0
Client 6	1	0	0	0	1	2
Client 7	1	0	0	0	1	2
Client 8	0	1	0	1	0	2
						17
Total Clients	8					
						Average: 17/8 = 2.125

#8. DV Only- Comparable data base and client safety

Describe how you improved the safety of your clients and how you used data or other information to track and document improved safety? (suggested maximum of 200 words or less).

#9. Cost Effectiveness.

Project applicants do not provide any information but they should confirm their expenditure amount in the attached Project Expenditure Report table (see period highlighted in yellow). A project's cost per client is calculated using the grant award amount completed in 2020 (attached) divided by the number of

clients served (APR Q 5a) for the same grant period and adjusted for local FMR rates. A project’s cost is then compared against the total cost average for all similar projects.

10. Local Coordination and Engagement

10. Identify which of the following activities your community addressed and for each one describe in 100 words or less how your community provided or addressed that activity or increased service to that subpopulation. It is not anticipated that communities address all of these.

1. Inclusive Structure
2. Coordination with Federal, State, local, private and other organizations
3. Address the Needs of Victims of Domestic Violence
4. Addressing the Needs of LGBT individuals
5. Demonstrate Coordination with PHAs
6. Coordination with and Assistance in discharge planning efforts
7. Housing First and Reducing Barriers
8. Street Outreach procedures implemented
9. Affirmative Outreach that further fair housing including to persons with limited English
10. Strategies to prevent Criminalization of homelessness
11. Increase in Rapid Rehousing
12. CoC program funds supplemented with Mainstream Benefits and other assistance

11. Participants List: Using the table below, identify local members who represent any of the following organizations or subpopulations by inserting the person’s name and organization. An individual may represent more than 1 group, but he/she must be actively engaged in that group as well as the local CoC.

Organization/Person Categories	Name of Individual & Organization
Local Government Staff/Officials	
CDBG/HOME/ESG Entitlement Jurisdiction	
Law Enforcement	
Local Jail(s)	
Hospital(s)	
EMT/Crisis Response Team(s)	
Mental Health Service Organizations	
Substance Abuse Service Organizations	
Affordable Housing Developer(s)	
Disability Service Organizations	
Disability Advocates	
Public Housing Authorities	
CoC Funded Youth Homeless Organizations	
Non-CoC Funded Youth Homeless Organizations	
Youth Advocates	
School Administrators/Homeless Liaisons	
CoC Funded Victim Service Providers	
Non-CoC Funded Victim Service Providers	
Domestic Violence Advocates	

Street Outreach Team(s)	
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	
LGBT Service Organizations	
Agencies that serve survivors of human trafficking	
Other homeless subpopulation advocates	
Homeless or Formerly Homeless Persons	

12. Needs and Gaps Analysis / Project Prioritization

Identify what gap(s) in your local Needs and Gaps Assessment your project fills or how this project reflects your local needs and gaps assessment (suggested maximum of 100 words or less).