**2022 Guide for New and First-Time Renewal Project Applicants**

**Supplemental Application:**

Email to: david@mtcoc.org

Deadline Dates:

* HUD Project Application 1st Submission into eSNAPS – September 2 (email PDF version of your project application to david@mtcoc.org)
* Supplemental CoC application information due – September 6

Email to david@mtcoc.org

Sources of Scoring Criteria Information:

NEW Project applications will be scored on information from 3 different sources as noted in the table below:

1. “Application” refers to question numbers in the HUD eSNAPS application.
2. Prepared tables (e.g. from PIT or cost effectiveness)
3. Supplemental Application. Additional information highlighted in yellow is provided in the Supplemental Application on page 2.

FIRST-TIME RENEWAL projects will have the choice of using responses from their original application or providing updated responses to both the eSNAPS and Supplemental applications.

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| --- | --- | --- |
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| **NEW & First -Time Renewal Projects Scoring Criteria** |
|   | Criteria | Source |
| 1 | Describe the experience in effectively utilizing federal funds and performing the activities proposed in the application and describe the basic organization and management structure of the applicant including evidence of an adequate financial accounting system. | Application 2B.1  |
| 2 | Describe the basic organization and management structure of the applicant including evidence of an adequate financial accounting system. | Application 2B.3 |
| 3 | Will applicant meet Housing First and Low Barrier approaches | Application 3B.5 |
| 4 | Describe the scope of the project. | Application 3B.1 |
| 5 | Describe how participants will be assisted to rapidly obtain and remain in permanent housing | Application 4A.2 |
| 6 | Describe how clients will be assisted to increase earned income, other unearned income and access mainstream services to maximize ability to live independently. | Application 4A.3 |
| 7 | Project is cost effective (comparing projected cost per person to average for similar type program).  | Application 6J & Supplemental, Application |
| 8a | NON DV Bonus Projects: Chronic Homeless Need8a.1. Weighted Need Factor8a.2. % of clients to be served that are CH | a. PIT Chronic Homeless Tableb. Application 5A & 5B |
| 8b | DV BONUS Projects Only: Please describe how you will ensure or improve safety of your clients and how you will use data or other information to track and document safety.  | Supplemental App.  |
| 9 | Serving High Needs Population: Identify subpopulations that will be served. | Supplemental App |
| 10 | Coordinated Entry | Supplemental App |
| 11 | Needs & Gaps Analysis | Supplemental Application |
| 12 | Addressing inequities to housing access | Supplemental Application |
| 13 | Integrating culturally specific or culturally responsive programming | Supplemental Application |

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**SUPPLEMENTAL APPLICATION QUESTIONS**

Question # 7. Project is cost effective (comparing projected cost per person to average for similar type program)

This criterion applies Permanent Supportive Housing and Rapid Rehousing projects or the RRH part only of a joint TH/RRH project.

For PSH or RRH projects, the year-long budget will come from eSNAPS application Q. 6J. The applicant will further provide in the supplemental application the following:

1. The estimated number of persons to be served during their first year operating period.

For first-time renewals can choose between using information from the original application or providing the following:

1. The beginning and end dates for the longest operating period possible.
2. The amount of budget expended for period being reported.
3. The total number of persons served during this period.

Question # 8b. DV BONUS Projects Only:

Supplemental Application Narrative (300 words max). Please describe how you will ensure or improve safety of your clients and how you will use data or other information to track and document safety.

Question # 9. Serving High Needs Population:

Supplemental Application: Identify any of the following subpopulations that your project will serve.

|  |  |  |
| --- | --- | --- |
|  | Yes | No |
| Low or no income (low income is 30% or < of AMI) |  |  |
| More than 1 disability |  |  |
| Escaping violence or history of victimization |  |  |
| Criminal History (with exceptions for state mandates) |  |  |
| Chronically Homeless |  |  |

Question #10. Coordinated Entry

Supplemental Application: Indicate what percent of enrollments your agency will commit to coming from the coordinated entry system.

Question #11. Needs & Gaps Analysis

Supplemental Application. Identify what gap in your local Needs and Gaps Assessment your project fills or how this project reflects your local assessment.

Question #12. Addressing Inequities to Housing Access.

What are inequities to accessing housing in your service area and what actions steps is your program taking to address them?  If your organization does not currently address inequities to accessing housing, what is your plan to do so in the future? (Suggested word count: 100-250 words):

Question #13. Integrating Culturally Specific or Culturally Responsive Programming. \*

How does your program integrate culturally specific and/or culturally responsive programming? If your program does not currently integrate culturally specific and/or culturally responsive programming, what is your plan to do so in the future? (Suggested word count: 100-250 words):

\*Culturally Responsive Care Definition: Cultural responsiveness means being open to new ideas that may conflict with the ideas, beliefs, and values of your own culture, and being able to see these differences as equal…It means being respectful of everyone’s backgrounds, beliefs, values, customs, knowledge, lifestyle, and social behaviors. It helps you provide culturally appropriate care and support, so people are empowered to manage their own health. Cultural responsiveness involves continuous learning, self-exploration, and reflection. It draws on several concepts, including cultural awareness, cultural sensitivity, and cultural competence Cultural responsiveness is important for all social and cultural groups, including:

* Indigenous and tribally enrolled people
* People from culturally and linguistically diverse backgrounds
* Refugees or displaced migrants
* People at all life stages, including end of life
* People with different abilities
* Lesbian Gay Bisexual Transgender Queer Intersex Asexual Two Spirit (LGBTQIAS2+ people)