**FY 2022 Guide for Renewal Project Applicants**

**Supplemental Application for Scoring**

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Deadline Dates:

* HUD Project Application 1st Submission deadline into eSNAPS – September 2 (email PDF version or your project application to david@mtcoc.org)
* Supplemental Montana CoC application information due – September 6

Email to [david@mtcoc.org](mailto:bobbuzzas@gmail.com)

Sources of Scoring Criteria Information:

Project applications will be scored on information from the following sources and as provided in the table below:

1. Your project application submitted into eSNAPS.
2. Your most recently submitted APR.
3. Other narratives or information provided in this Supplemental Application.

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| --- | --- | --- | --- |
| Renewal Project Scoring Criteria | | |  |
|  |  |  |  |
|  | Criteria | APPLICANT PROVIDES | SOURCE |
| **PERFORMANCE MEASURES** | | | |
| 1 | Time from Entry to Move-in – RRH ONLY | Data comes from most recently completed APR | APR 22.c |
| 2 | % of Persons moved to Permanent Housing – RRH ONLY | Data comes from most recently completed APR | APR Q 23a&b |
| 3 | % Persons remaining in or moving to Permanent Housing - PSH ONLY | Data comes from most recently completed APR | APR Q 5a.8 + 23a&b |
| 4 | % of adults with increased earned income at last assessment or at exit | Data comes from most recently completed APR and points will be assigned but NOT SCORED. | APR 19a.3 |
| 5 | % adults with increased other (non-employment) income at last assessment or at exit | Data comes from most recently completed APR | APR 19a.3 |
| **SERVE HIGH NEEDS POPULATIONS** | | | |
| 6 | Number high barrier  persons served | Applicant completes Table (below) | Data can come from HMIS, CES assessments or client files. |
| **DATA QUALITY** | | | |
| 7 | Data Quality | Scoring is the # of 15 Data Quality items with 5% or less error rates. | APR Q 6 a,b&c. |
| **COMPARABLE DATA BASE (DV Projects Only)** | | | |
| 8 | Improved Safety for DV clients and documentation. | How did you improve safety of clients and how was data or other information used to document improved safety? | Narrative to Supplemental Question #Q8, below. |
| **COST EFFECTIVENENESS** | | | |
| 9 | Project is cost effective in comparison to other same-program projects | Data comes from most recently completed APR and HUD Utilization Report. If operating period ended in past 3 months (May-July), total # served will be drawn from HMIS but agency will need to provide budget amount spent. | APR Q5a.1 and HUD Utilization report or agency provided budget spent |
| **LOCAL COORDINATION & ENGAGEMENT** | | | |
| 10 | .Identify which activities your community has address and describe each in 100 words or less  9b. Using table, identify local participants | Local CoC and project applicants may need to collaborate to produce the narrative and complete the list. | Table and Narrative |
| 11 | Local CoC Participants List | Using table provided, identify local participants in your local CoC | Table |
| 12 | Needs and Gaps Analysis/Project Prioritization | Identify what gap(s) in your local Needs & Gaps Assessment your project fills and how this project reflects your local CoC Needs& Gaps Assessment | Narrative |
| 13 | Addressing inequities to housing access | Identify inequities to accessing housing in your service area and what actions steps is your program taking to address them | Narrative |
| 14 | Integrating culturally specific or culturally responsive programming | Explain your program integrate culturally specific and/or culturally responsive programming | Narrative |

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Question #6. SERVING HIGH BARRIER POPULATIONS

Using the sample table below, complete a table for your own agency indicating which high barrier (aka severe needs) were identified for each newly enrolled client during your most current, completed operating year (same as most recent APR). The score is calculated by indicating a 1 for each need, adding the number of needs in the total column and dividing by the total number of all clients served for an average. **DO NOT** use names in the client column. Sources of data can be HMIS, client files or CES assessments. The categories are:

* L/N: Low or no income (low income is 30% or < of AMI)
* > 1 Disab.: More than 1 disability
* DV: Escaping violence or history of victimization
* Crim: Criminal History (with exceptions for state mandates)
* CH: Chronically Homeless

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **L/N Inc** | **> 1 Disab** | **DV** | **CRIM** | **CH** | **TOTAL** |
| Client 1 | 1 | 0 | 0 | 1 | 1 | 3 |
| Client 2 | 1 | 1 | 0 | 0 | 0 | 2 |
| Client 3 | 1 | 1 | 0 | 1 | 1 | 4 |
| Client 4 | 1 | 0 | 0 | 1 | 0 | 2 |
| Client 5 | 0 | 0 | 0 | 0 | 0 | 0 |
| Client 6 | 1 | 0 | 0 | 0 | 1 | 2 |
| Client 7 | 1 | 0 | 0 | 0 | 1 | 2 |
| Client 8 | 0 | 1 | 0 | 1 | 0 | 2 |
|  |  |  |  |  |  | **17** |
| Total Clients | 8 |  |  |  |  |  |
|  |  |  |  |  | **Average: 17/8 = 2.125** | |

Question #8. DV Only- Comparable data base and client safety

Describe how you improved the safety of your clients and how you used data or other information to track and document improved safety? (Suggested maximum of 200 words or less).

Question #9. Cost Effectiveness.

Project applicants need to confirm the amount expended for their most recently completed operating period. Please refer to the 6/30/2021 Quarterly Spending Report provided to you on 10/5/2021. **If the Total Balance (unspent) in LOCCS on the yellow highlighted line is not correct, please provide the correct amount.**

A project’s cost per client is calculated using the grant award amount expended in the most recently completed operating period divided by the number of clients served (APR Q 5a) for the same period. This amount is then adjusted for local FMR rates. A project’s cost per client is then compared against the total cost average cost per client for all similar projects.

Question #10. Local Coordination and Engagement

Identify which of the following activities your community addressed and for each one describe in 100 words or less how your community provided or addressed that activity or increased service to that subpopulation. It is not anticipated that communities address all of these.

1. Inclusive Structure
2. Coordination with Federal, State, local, private and other organizations
3. Address the Needs of Victims of Domestic Violence
4. Addressing the Needs of LGBT individuals
5. Demonstrate Coordination with PHAs
6. Coordination with and Assistance in discharge planning efforts
7. Housing First and Reducing Barriers
8. Street Outreach procedures implemented
9. Affirmative Outreach that further fair housing including to persons with limited English
10. Strategies to prevent Criminalization of homelessness
11. Increase in Rapid Rehousing
12. CoC program funds supplemented with Mainstream Benefits and other assistance

Question #11. Participants List:

Using the table below, identify local members who represent any of the following organizations or subpopulations by inserting the person’s name and organization. An individual may represent more than 1 group, but he/she must be actively engaged in that group as well as the local CoC.

|  |  |
| --- | --- |
| **Organization/Person Categories** | **Name of Individual & Organization** |
| Local Government Staff/Officials |  |
| CDBG/HOME/ESG Entitlement Jurisdiction |  |
| Law Enforcement |  |
| Local Jail(s) |  |
| Hospital(s) |  |
| EMT/Crisis Response Team(s) |  |
| Mental Health Service Organizations |  |
| Substance Abuse Service Organizations |  |
| Affordable Housing Developer(s) |  |
| Disability Service Organizations |  |
| Disability Advocates |  |
| Public Housing Authorities |  |
| CoC Funded Youth Homeless Organizations |  |
| Non-CoC Funded Youth Homeless Organizations |  |
| Youth Advocates |  |
| School Administrators/Homeless Liaisons |  |
| CoC Funded Victim Service Providers |  |
| Non-CoC Funded Victim Service Providers |  |
| Domestic Violence Advocates |  |
| Street Outreach Team(s) |  |
| Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates |  |
| LGBT Service Organizations |  |
| Agencies that serve survivors of human trafficking |  |
| Other homeless subpopulation advocates |  |
| Homeless or Formerly Homeless Persons |  |

Question #12. Needs and Gaps Analysis / Project Prioritization.

Identify what gap(s) in your local Needs and Gaps Assessment your project fills or how this project reflects your local needs and gaps assessment (suggested maximum of 100 words or less).

Question #13. Addressing Inequities to Housing Access.

What are inequities to accessing housing in your service area and what actions steps is your program taking to address them?  If your organization does not currently address inequities to accessing housing, what is your plan to do so in the future? (Suggested word count: 100-250 words):

Question #14. Integrating Culturally Specific or Culturally Responsive Programming. \*

How does your program integrate culturally specific and/or culturally responsive programming? If your program does not currently integrate culturally specific and/or culturally responsive programming, what is your plan to do so in the future? (Suggested word count: 100-250 words):

\*Culturally Responsive Care Definition: Cultural responsiveness means being open to new ideas that may conflict with the ideas, beliefs, and values of your own culture, and being able to see these differences as equal…It means being respectful of everyone’s backgrounds, beliefs, values, customs, knowledge, lifestyle, and social behaviors. It helps you provide culturally appropriate care and support, so people are empowered to manage their own health. Cultural responsiveness involves continuous learning, self-exploration, and reflection. It draws on several concepts, including cultural awareness, cultural sensitivity, and cultural competence Cultural responsiveness is important for all social and cultural groups, including:

* Indigenous and tribally enrolled people
* People from culturally and linguistically diverse backgrounds
* Refugees or displaced migrants
* People at all life stages, including end of life
* People with different abilities
* Lesbian Gay Bisexual Transgender Queer Intersex Asexual Two Spirit (LGBTQIAS2+ people)