



2024 Request for New Project Proposals

The Montana Continuum of Care Coalition is seeking **Proposals** for **New Projects** for possible inclusion in the Montana Continuum of Care Coalition’s FY2024 Consolidated Application for the U.S. Department of Housing and Urban Development’s (HUD) Continuum of Care (CoC) Program Notice of Funding Opportunity (NOFO).

Each year the Montana Continuum of Care Coalition competes with other CoCs across the country to secure federal funds to help end homelessness through HUD’s Continuum of Care Program. HUD allows new projects to be funded through either **CoC and DV bonus** funds, or **reallocated** funds. The total funds available for new projects will be determined based on the final bonus funding amounts, as determined by HUD, plus any funds approved for reallocation by the Montana Continuum of Care Coalition Board of Directors.

In the example below, the maximum amount of CoC Bonus funds available for the Montana Continuum of Care Coalition in FY2023 was \$321,584 and the maximum for DV Bonus funds was \$285,269. **Both CoC and DV Bonus amounts for FY2024 have not yet been determined by HUD.** Due to the limited amount of bonus funds available, new projects are selected through a multi-tiered Review and Ranking process with criteria approved by the Montana Continuum of Care Coalition Board of Directors. If a new project is ultimately selected to be included in the Montana Continuum of Care Coalition’s FY2024 NOFO Consolidated Application, this is still not a guarantee that the new project will receive the requested funding as final CoC Competition Awards are determined by HUD. Grants awarded in the FY2024 NOFO Competition will begin sometime in FY2025.

Example: FY2023 CoC and DV Bonus Amounts

Please note that estimated ARD values may differ from the values reflected in the GIW Report because of changes to GIWs that were approved after the GIWs were posted.

CoC Number and Name	PPRN	Estimated ARD	Tier 1	CoC Bonus	DV Bonus	CoC Planning
MS-501 - Mississippi Balance of State CoC	\$7,185,796	\$3,077,592	\$2,862,161	\$503,006	\$718,580	\$359,290
MS-503 - Gulf Port/Gulf Coast Regional CoC	\$1,525,636	\$1,858,576	\$846,324	\$130,100	\$152,564	\$92,929
MT-500 - Montana Statewide CoC	\$2,852,692	\$4,594,050	\$2,750,098	\$321,584	\$285,269	\$229,703
NC-500 - Winston-Salem/Forsyth County CoC	\$2,345,488	\$2,440,956	\$2,270,089	\$170,867	\$234,549	\$122,048

<https://www.hud.gov/sites/dfiles/CPD/documents/FY-2023-CoC-Estimated-ARD-Report.pdf>

The Montana Continuum of Care Coalition encourages proposals from applicants that have never previously received CoC funds as well as from applicants that are current or past recipients of CoC funds.

Letter of Intent Timeline: Important Dates

- **Wednesday, March 20** – Request for Proposals, New Project Proposal form, and 2024 Project Priorities approved by the Board of Directors.
- **Monday, April 1** – Request for Proposals and New Project Proposal form distributed via e-mail to CoC Membership and posted to the Montana Continuum of Care Coalition website.
- **Tuesday, April 30** – New Project Proposals **DUE** to submit@mtcoc.org by **5pm (MDT)**.
- **Wednesday, May 8** – Threshold Review Complete; applicants notified of status.
- **Wednesday, May 15** – New Project Proposals with **curable deficiencies DUE** by **5pm (MDT)**.
- **Thursday, May 16** – Grants Review Panel begins review and ranking of New Project Proposals and submits a recommendation to the board for project(s) to advance to the Montana Continuum of Care Coalition Local Competition no later than **Friday, June 14**.
- **TBD*** – Montana Continuum of Care Coalition Board of Directors' selection of new project(s) moving forward in FY2024 Montana Continuum of Care Coalition Local Competition finalized; project applicant(s) notified via email.

***Date determined by release of HUD's FY2024 Continuum of Care Program Notice of Funding Opportunity (NOFO)**

Threshold Review and Review and Ranking Process

New Project Proposals are due by **April 30, 2024, by 5pm (MDT)** – New Project Proposals will be reviewed to determine if the project meets **Minimum Threshold Criteria**. Projects that meet **Minimum Threshold Criteria** will move forward to the Review and Ranking Process.

Projects that **DO NOT** meet **Minimum Threshold Criteria** due to **curable deficiencies** will have **5 business days** to address the deficiencies and resubmit. If the deficiencies have been resolved the project will move forward to the Review and Ranking Process. If outstanding deficiencies remain, the project **WILL NOT** move forward.

Projects that **DO NOT** meet **Minimum Threshold Criteria** due to deficiencies that cannot be reconciled **WILL NOT** move forward to the Review and Ranking process.

Additional review of threshold requirements will continue throughout the entire NOFO Competition process. This is to ensure New Project Applications will not be rejected by HUD after final submission into e-snaps.

Projects moving forward to the Review and Ranking process will be reviewed and ranked by the Grants Review Panel, with final selection of those invited to move forward in the local competition and submit a project application in **e-snaps** determined by the Board of Directors. Final project selection will be determined by the funding available, and the priorities set-forth by the Board of Directors. Those invited to move forward **WILL BE INCLUDED** in the Montana Continuum of Care Coalition's FY2024 NOFO Consolidated Application. Notification of Final Project Selection will be announced on a date to be determined **after** HUD releases the FY2024 NOFO.

Instructions for setting up an **e-snaps** Applicant Profile can be found here:

<https://files.hudexchange.info/resources/documents/Project-Applicant-Profile-Navigational-Guide.pdf>

Minimum Threshold Criteria

Before proceeding, the applicant should determine whether it meets basic eligibility requirements for funding. **Please carefully review the Minimum Threshold Criteria and submit any supporting documentation with your proposal to submit@mtcoc.org**

Minimum Threshold Criteria	
1	Project must operate with the State of Montana
2	Proposal includes the correct legal entity/agency name
3	Project applicants must meet organizational eligibility requirements as described in the CoC Program Interim Rule (i.e., only nonprofit organizations, States, local governments, and instrumentalities of State or local governments are eligible to apply) and be able to provide evidence of eligibility (e.g., nonprofit documentation).
4	The population served must meet CoC Program eligibility requirements.
5	Project applicants must demonstrate the financial management capacity and organizational experience to carry out the project and administer Federal funds (e.g., by demonstrating experience with similar projects and with successful administration of other federal/state/local funds).
6	Projects must administer their programs in the most integrated setting appropriate to the needs of qualified homeless people with disabilities (i.e., enabling participants to interact with others without disabilities to the fullest extent possible).
7	HMIS Participation
7a	Projects must have the ability to upload client data into a HMIS compliant system, generate statistical reports that support stated program results, and use data to drive decision-making around program goals and outcomes.
7b	Victim Service Provider projects (exclusively serving survivors of domestic violence, dating violence, sexual assault, or stalking) must adhere to 7a. and demonstrate the ability to maintain confidentiality of their client-level data while being able to report program outcomes at the aggregate level
8	Project applicants must be in good standing with HUD, which means that the applicant does not have any open monitoring or audit findings, history of slow expenditure of grant funds, outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon, expending funds on ineligible costs, failing to expend funds within statutorily established timeframes, or history of serving ineligible program participants. Organizations with a current or past history of one or more of the above must submit a separate explanatory statement
9	Applications must meet HUD's 25% match requirement as defined in the CoC Program Interim Rule (i.e., match must equal a minimum of 25 percent of the total grant request including administrative costs but excluding leasing costs.)
10	For projects serving families with dependent children and single adults 24 years old or younger with minor children
10a	Does the applicant/sponsor have policies and practices that are consistent with, and do not restrict the exercise of rights provided by the education subtitle of the McKinney Vento Act, as updated by the Every Student Succeeds Act (ESSA), and other laws relating to the provision of educational and related services to individuals and families experiencing homelessness?
10b	Does the applicant/sponsor have a designated staff person responsible for ensuring that children are enrolled in school and connected to the appropriate services within the community, including early childhood education programs such as Head Start, Part C of the Individuals with Disabilities Act, and McKinney-Vento education services?
11	Applicant agrees to participate in the Montana CoC Coordinated Entry System , including attending training, completing CES assessments and receiving referrals through Coordinated Entry as outlined in the Montana CoC Coordinated Entry Policies and Procedures. (CE Participation not applicable for HMIS or SSO Coordinated Entry Projects)
12	Applicant agrees to participate in the annual Point-in-Time Count, submit Annual Performance Reports (APRs) and other required data on time, and actively participate in CoC Planning and Development activities.

Overview of Eligible Component Types

Organizations may submit proposals for multiple component types but must complete separate applications for each. Eligible component types are:

- **Permanent Supportive Housing (PSH) – *MUST serve Chronically Homeless***
- **Rapid Re-Housing (RRH)**
- **Joint TH/RRH (DV Bonus)**
- **Support Services Only – Coordinated Entry**
- **Expansion Projects:**
 - **New Units** - Applicants that have an existing CoC-funded project that wish to create new units that will be added to that current PSH or RRH project must be submitted as an expansion project. Applicants for expanding PSH or RRH will be required to submit two (2) separate applications in E-Snaps: a renewal application for the existing PSH or RRH project, and a NEW project application with the expansion information.
 - **Additional Services** – Applicants that have an existing CoC funded PSH or RRH project that will provide new (for PSH; RRH projects already have existing support services as part of their model) or additional (for PSH and RRH) support services to residents in the current project must be submitted as an expansion project. For PSH, additional services funded through this RFP must be used to serve 100 percent individuals or families who meet the HUD definition of chronically homeless. Applicants for the PSH expansion project or RRH expansion project will be required to submit two (2) separate applications in E-Snaps: a renewal application for the existing project, and a NEW project application with the expansion information.

NOTE: PSH or RRH Applicants wishing to add both new units (expansion), and also provide additional services (also an expansion), will submit two (2) separate applications in *e-snaps*: a renewal application for the existing project, and a NEW project application with the expansion units and services information.

Component descriptions can be found here: <https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/coc-program-components/coc-program-components-overview/>

Priorities

The Montana Statewide Continuum of Care Board of Directors has identified the following priorities for the FY2024 Montana Statewide Continuum of Care Local Competition:

- Projects serving tribal, or unserved and underserved communities (*communities and districts with no CoC funding, or CoC funding below their % of PPRN/Awards**)
- Leverages Housing and Healthcare
- RRH Projects
- Joint TH/RRH Projects (DV Bonus)

Projects that align with the above priorities will receive **Bonus Points** in the Review and Ranking process.

***Unserved Districts include Districts 1, 3, 4, and 6 and Underserved Districts include Districts 2, 5, 7, 10, and 12**

Additional Resources for Applicants

- Information about HUD's Continuum of Care Process is available at: https://www.hud.gov/program_offices/comm_planning/coc/competition
- Information about the Montana Continuum of Care NOFO process, including NOFO updates and announcements, is available at: <https://www.mtcoc.org/nofo-grants/>
- Component descriptions can be found here: <https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/coc-program-components/coc-program-components-overview/>
- Instructions for setting up an **e-snaps** Applicant Profile can be found here: <https://files.hudexchange.info/resources/documents/Project-Applicant-Profile-Navigational-Guide.pdf>
- <https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/>